

## MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, OCTOBER 13, 2025, AT 6:30 P.M.

**COUNCIL PRESENT:** Mayor John Rolbiecki  
Council Member Travis Gillund  
Council Member Nancy Reisdorfer  
Council Member Chris Swoboda

**COUNCIL ABSENT:** Council Member Tim Koppien

**STAFF PRESENT:** Chesney Guetter

**OTHERS PRESENT:** Lynn Okrina, Riley Rinehart, Brady Cork, John Kimpe

### **ITEM 1: CALL TO ORDER**

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

### **ITEM 2: CALL FOR AGENDA ADDITIONS**

There were no additions to the agenda.

### **ITEM 3: ADOPT AGENDA**

Gillund motioned, seconded by Swoboda to adopt the agenda. MOTION PASSED UNANIMOUSLY

### **ITEM 4: MEETING MINUTES**

The Council reviewed the prior month minutes. With no questions or additional comments Gillund motioned, seconded by Swoboda to approve the September 8, 2025 Council meeting minutes. MOTION PASSED UNANIMOUSLY

### **ITEM 5: REPORTS & UPDATES**

The Council reviewed the following reports and had no additional questions or comments: (5a) - the current Financial Report as submitted by Interim Administrator Guetter; (5c) – Y-T-D Budget

### **ITEM 6: EXPENSES & DISBURSEMENTS**

Reisdorfer motioned, seconded by Swoboda to approve the payment of \$575,526.14 (as listed on the check register summary); approve the payment of \$19,400.56 (as listed on the payroll check register). MOTION PASSED UNANIMOUSLY

### **ITEM 7: CONCERNED CITIZENS**

(7a) Lynn Okrina was present to request additional dust control on Golf Course Road. Interim Administrator Guetter noted that the City had applied for three applications both this year and the previous year however, the contractor determined on both occasions that the roads were not dusty enough to warrant a third summer application. Mr. Okrina also requested that, during the asphalt phase of the E Lyon Street Project, the City consider paving the culverts beyond the current project limits. Riley Rinehart of DGR stated that this work is not included in the existing project plans. The Council directed Street Superintendent Trent Hennen to look into the request. (7b) John Kimpe was present to inquire about the use of rebar in driveways along the E Lyon Street Project. Mr. Rinehart explained that rebar is not included in the current plans and that research has not shown it to significantly extend the life of the concrete.

**ITEM 8: E LYON STREET PROJECT**

(8a&b) Riley Rinehart of DGR Engineering provided a progress report on the E Lyon Street Project and presented Pay Application #8. He noted that the project is currently on schedule and the road is expected to be open to traffic by the end of the month. (8c) Prior to the meeting, Leon Kack expressed concern that too much of his driveway has been removed and requested replacement with concrete rather than asphalt, citing potential buckling from multiple seams. Swoboda motioned, seconded by Gillund to pay the original asphalt amount, with Mr. Kack covering the additional cost for concrete. MOTION PASSED UNANIMOUSLY (8d) Brian Kloos also raised concern about his walkway, originally aggregate concrete but being replaced with standard concrete. As other surfaces are being replaced with like materials, Swoboda motioned, seconded by Gillund to replace the entire walkway with regular concrete at the City's expense. MOTION PASSED UNANIMOUSLY (8d) Duininck Construction noted the first asphalt layer on E Lyon Street is a lower grade than the final surface planned for next year and recommended delaying the Kennedy Addition overlay until Spring 2026. Interim Administrator Guetter recommended transferring \$108,000 from the Capital Projects Fund to be earmarked for the overlay. Reisdorfer motioned, seconded by Swoboda to postpone the Kennedy Addition overlay and transfer \$108,000 from the Capital Projects Fund for the Kennedy Addition overlay. MOTION PASSED UNANIMOUSLY

**ITEM 9: REHAB SUBORDINATION**

The Council reviewed Earl and Laurel Hasert's request to subordinate their SCDP loan to the Co-op Credit Union. Gillund motioned, seconded by Swoboda to approve the subordination of the SCDP loan to the Credit Union's loan and authorize the Mayor and City Administrator to sign the subordination agreement. MOTION PASSED UNANIMOUSLY

**ITEM 10: ZONING PERMIT**

Gillund motioned, seconded by Swoboda to approve all Zoning Permits as listed below. MOTION PASSED UNANIMOUSLY

- a) Brian Rodas – 506 E Lyon Street – 3' x 6' Deck, 23' x 60' Driveway, and 4' x 20' Sidewalk

**ITEM 11: CITY STAFFING**

Gillund motioned, seconded by Swoboda to close the meeting at 7:04 p.m. for employee evaluation. MOTIONED PASSED UNANIMOUSLY The council reviewed administrator wages in comparable-sized cities. Following discussion, Reisdorfer motioned, seconded by Swoboda to move Administrator Guetter to the appropriate step and grade on the wage scale. The Council also agreed to hold off on a contract at this time, noting that most neighboring cities do not utilize administrator contracts. MOTION PASSED UNANIMOUSLY Gillund motioned, seconded by Reisdorfer to re-open the meeting at 7:38 p.m. MOTION PASSED UNANIMOUSLY

**ITEM 12: ADJOURNMENT**

Gillund motioned, seconded by Swoboda to adjourn the meeting at 7:39 p.m. MOTION PASSED UNANIMOUSLY

*The next regular Council Meeting is scheduled for November 10, 2025 @ 6:30 p.m.*

ATTEST:

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Chesney Guetter, City Administrator

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John Rolbiecki, Mayor

Council approved November 10, 2025